

City of Emporia – Water Department

Required Information to Start Service

FEES: \$15.00 (APPLIED TO FIRST BILL)

TURNUED ON AFTER HOURS: \$50.00 (APPLIED TO FIRST BILL)

ANY/ ALL PAST DUES MUST BE PAID PRIOR TO STARTING NEW SERVICE

2 DAY PROCESSING TIME (NO GURANTEE OF DATE REQUESTED)

SERVICE DAYS: Monday, Wednesday, Thursday, Friday (WITH EXCEPTIONS)

E-mail to: [utilities@emporia-kansas.gov](mailto:utilities@emporia-kansas.gov)

Fax to: 620-343-5668

Or bring into office: 104 E 5<sup>th</sup> Ave Emporia, KS 66801

Name: \_\_\_\_\_

Address: \_\_\_\_\_

Date to Start Service: \_\_\_\_\_

Billing Address: \_\_\_\_\_

Phone Number: \_\_\_\_\_

Social Security Number/ EIN: \_\_\_\_\_

Signature: \_\_\_\_\_

Do you currently have service: \_\_\_\_\_ If so, would you like to cancel service? \_\_\_\_\_

Address to shut off: \_\_\_\_\_ Date to stop service: \_\_\_\_\_

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Attach copy of driver's license below